



## *Lea's Christian School*

Pre-School through Fourth Grade  
26236 Adrian Avenue • Hayward, CA 94545  
510-785-2477. Preschool 510-785-0334  
A Non-Profit Organization. #94-2499586  
Fax.510-785-3058

To Whom It May Concern:

I represent Lea's Christian School, a non-profit organization, located in Hayward, California. Lea's Christian School has served thousands of families, providing an excellent education as well as affordable daycare, for over 25 years. We are looking to the community to support our efforts so we can continue to provide early care and education that families can afford. I am seeking donations of cash or goods and services that can be auctioned at our Auction Fundraiser.

All donations, gifts or cash contributions are tax deductible and each donor will be listed in our auction catalog. Also, contributors will be named in our school newsletter.

The auction will be held on March 31, 2007. We are asking that all donations be received by us on or before March 9, 2007. A donor sheet has been included with this letter. Please keep the yellow copy for your records and return the white copy with your donation.

Donated items can be picked up by prior arrangement with Lea's Christian School. Any questions you may have regarding our organization or this event can be clarified by calling the school office at (510) 785-0334. On behalf of Lea's Christian School, I would like to thank you for your kind consideration and contribution.

Lea's Christian School "admits students of any Race, Color, National and Ethnic Origin to all the rights, privileges, programs, and activities generally accorded or made available to students at this school. The school does not discriminate on the basis of Race, Color, National or Ethnic Origin in administration of its education policies, admission policies, scholarship programs or other school administered programs".

Sincerely,

Marie Stump  
Auction Committee Chairperson